



"The Professional Association for All Disc Golfers"

Bid Specifics for 2020 PDGA Tim Selinske U.S. Masters Disc Golf Championships

**** Use this document in tandem with the General Bid Package for PDGA Majors to develop your proposal to Host this PDGA Major event****

Bid Submission Deadline: Wednesday, November 1, 2018
Selection Announcement: After December 1, 2018

Send all bids and correspondence via email to:

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About Tim Selinske United States Masters Disc Golf Championships

The US Masters Championships is named after a beloved figure in the sport of disc golf, [Tim Selinske](#) #2026. Tim was one of the most important figures in the history of disc golf and in flying disc sports in general. He was one of the four co-founders of [Innova Discs](#) and eventually was known by many as the face of the company. In his earlier years, he also worked to grow flying disc sports with the International Frisbee Association. In August of 2009, Tim Selinske passed away after fighting for 8 months against a rare disease called Langerhans' Cell Histiocytosis.

This 3-day national competition is limited to qualified amateur and professional disc golfers over the age of forty years old who compete for prizes and national championship titles in multiple age and gender-based divisions.

Snapshot: Tim Selinske United States Masters Disc Golf Championships

Expected Number of Players Matrix

Number of Courses to be Used *	Total Approximate Field Size +
3 Courses	216
4 Courses	288
5 Courses	360

* Courses to be vetted by PDGA and assigned to appropriate divisions. For planning purposes, estimate 72 players per course, with players separated to create equal pool sizes.

+ Field size is an approximation ONLY. Actual field size will be determined by the total number of registered players.

Expected number of competitors: 200-350 (based on number of courses)

Time of Year: Negotiable (Historically May or September)

Length of Event: 4 days, Thursday to Sunday (1 day of practice followed by 3 days of competition)

Average length of Stay: 3 nights

Estimated Room Nights: 50 +/-

(Event capacity [(# players)/2] x 0.15 = Daily room block

(Daily room block x 3 = Total room nights)

In addition to room nights, please consider the time spent and economic spending within the community of all players, staff, media, spectators and volunteers. Also, consider the level of exposure of your community will receive through the various media initiatives associated with the event, such as print, video and social media marketing.

Expected Schedule of Events

Player Check-In

Schedule: Held on Wednesday and/or Thursday from 10am-4pm (flexible, based on registration numbers)

Mandatory Player Meeting

Schedule: Held on Thursday evening at 8pm (generally runs 1 hour)

HOST arranges venue including sound and visual requirements, and meeting agenda PDGA will provide assistance as required

Fly-Mart, Player Party, other evening events

Schedule: If held, it is suggested the Fly-Mart be run in conjunction with final round, where spectators are more likely to attend. Other evening social events should be scheduled as seen fit.

HOST arranges all venues, vendors, etc.

Note: Age-appropriate arrangements should be made for underage participants.

Singles Competition

Schedule:

- Singles competition rounds are held Friday through Sunday
- Awards Ceremony will immediately follow the final round

PDGA provides the Competition Director and primary Marshal for competition rulings, as well as additional representatives for event and media assistance.

Note: The Host is required to have all courses prepped, marked, and in tournament configuration with water and restrooms provided at least by the Tuesday morning prior to US Masters for players to be able to practice (3 days prior to singles competition).



Explanation of True Amateur Event

The true spirit of organized amateur athletics is *competing in a sport purely for the love of that sport and the act of competition itself.*

“True Amateur” is the designation used by the Professional Disc Golf Association in reference to those amateur events, or the amateur portion of an event, which promote that true spirit of amateur athletics by presenting only trophies to the top finishers of the tournament rather than a payout in merchandise. Instead, all players in the event receive equal value through their tournament experience due to the tournament amenities that are provided.

“Tournament Amenities” – these should enhance each player’s tournament experience at a True Amateur event. Those amenities may include, but are not limited to, social gatherings such as a party or an outing; meals provided during competition breaks; snacks and beverages provided during competition; the provision of “comfort stations” out on the course (beyond the park’s usually limited facilities), or other infrastructure amenities such as paid parking permits in those locations with parking fees.

For PDGA Major events, at least 125% of entry fees is required to be distributed through tournament amenities.

“Player Pack” - a package of commemorative items such as discs or clothing should be provided to each player – but it should provide only a portion of the tournament value.

The goal of a PDGA True Amateur Event is to provide a great holistic tournament experience to each player as they enjoy the spirit of amateur competition in the sport they love.

Also, in this day and age where tournaments tend to fill quickly using pre-registration, True Amateur events are also easier on TDs as they can plan for expenditures on trophies, items for player packs, and tournament amenities with an eye on providing the same value to all registered players.

** For more information about True Amateur, contact the PDGA office.

Major Events History

The PDGA has conducted its US Masters Event in nearly every region of the United States including most recently:

U.S. Masters Championships		
Year	City	Players
2000	La Mirada, CA	74
2001	La Mirada, CA	78
2002	La Mirada, CA	67
2003	(Not Held)	N/A
2004	La Mirada, CA	66
2005	La Mirada, CA	73
2006	La Mirada, CA	76
2007	La Mirada, CA	85
2008	La Mirada, CA	89
2009	La Mirada, CA	98
2010	Appling, GA	163
2011	Huntsville, TX	186
2012	Louisville, KY	151
2013	Burlington, NC	179
2014	Tulsa, OK	235
2015	Charlotte, NC	301
2016	Stockton, CA	273
2017	Des Moines, IA	313

Sample Base Schedule

PDGA US Masters Championships Base Schedule						
	Wednesday	Thursday	Friday	Saturday		Sunday
			9:00 AM	9:00 AM	2:00 PM	9:00 AM
A Pool 72	Player check-in	Player Check-in	Course1	Course 2	Course 3	Course1
B Pool 72			Course 2	Course 3	Course1	Course 2
C Pool 72	Practice	Practice	Course 3	Course1	Course 2	Course 3
Evening Events	Open night to explore	Player Meeting	Open night to explore	Player Party		Flymart Awards



PDGA/HOST RESPONSIBILITIES

PDGA Responsibilities (Include, but not limited to):

Finance

- Provide HOST with financial reference reports from previous similar PDGA events.
- Coordinate with HOST on event budget.
- Provide HOST with a pre-event financial stipend of three thousand US Dollars (US\$3,000.00) upon receipt of the signed Agreement and after January 1, 2020. This is to be used as “seed money” for the event and shall be used only to offset event expenses.
- Be added as a co-signer for local agreements as may be required.
- Assist HOST with event hotel negotiations.

Registration

- Determine player eligibility and qualification.

Staffing

- Provide at least one (1) PDGA representative as core staff advisor.
- Provide PDGA competition marshals to support the Event, as well as on-site media and event assistance.
- Assist HOST in event staffing through the referral of PDGA TD's and officials from other regions.
- Provide HOST with a comprehensive evaluation of the Event, including problem areas and suggestions for improvement.

Competition

- Assist HOST to develop a competition schedule using established formats and guidelines. Approve final schedule as proposed by HOST.
- Approve and publish the final competition schedule prior to the start of the Event.
- Inspect and approve the playing courses as proposed by the HOST.
- Provide Scoreport boards and completed cards for all pools and competitors.
- Provide payout standards and trophy standards document to the HOST in accordance with PDGA Tour standards and approve the final payout tables and trophies as proposed by the HOST.
- Provide the approved rules governing the competition and approve the final event specific ground rules as proposed and in coordination with the HOST.

Sponsorship/ Media

- Pay for and approve space for a full-page pre-event ad in “DiscGolfer” magazine (Spring issue).
- With HOST, coordinate and assist with sponsorship development.

- With HOST, assist with event publicity, including publication of regular event press releases.
- Placement of the Event information on the PDGA web site on a dedicated Worlds page(s).
- Provide insurance coverage in compliance with the PDGA Event policy.
- Be added as a co-signer for local agreements/contracts as may be required.

**** The principal PDGA contacts with the HOST are to be the PDGA Tour Manager and the PDGA Director of Operations, who may in turn delegate specific areas of responsibility to other PDGA officials.**

HOST responsibilities (Required, but not limited to):

Finance

- In conjunction with PDGA guidelines, HOST is to provide a proposed budget no later than 6 months prior to the Event and a final Budget no later than 2 months following the Event, both subject to PDGA review and approval. These budgets are to include the following areas as a minimum:
 - Income from Entries, including entry fees and projected attendance
 - Sponsorship Income, in cash and in kind
 - Merchandise Sales
 - Other Income
 - Facilities Expenses, including host hotel
 - Staffing Expenses
 - Player Package Expenses
 - Merchandise Cost of Goods Sold
 - Social Event Expenses, including banquet and related taxes
 - Printing Expenses
 - Communication Expenses
 - Trophy Expenses
 - Other Expenses
- Develop event merchandise and coordinate merchandise sales.
- Present plans for any unprecedented income sources for PDGA approval.
- With the PDGA, manage all financial aspects of running the Event in accordance with the PDGA approved Final Budget.
- Present final accounts for the Event to PDGA no later than two months after the end of the Event to the PDGA. This report must include summaries and details of the total entries, income, expenses and payouts.
- If there is a net profit to the Event, as part of the Event costs, the HOST may include an Event Management Fee in their budget, not to exceed five percent (5%) of the Event revenue, or Three thousand US dollars (\$3,000 USD), whichever is lower. If

there is a net loss to the Event exclusive of an Event Management Fee, there is no Event Management Fee consideration due to the HOST.

- When post-event accounts are complete, the HOST and PDGA agree that the profits from the event will be split evenly between the HOST and the PDGA. HOST and PDGA also agree to split any losses equally, up to a maximum total loss capped at two thousand US dollars (\$2,000 USD), or one thousand US dollars (\$1,000 USD) apiece. Losses in excess of this cap are the sole responsibility of the HOST.
- Provide all appropriate tax information related to the Event to participants (completed 1099 forms for all winners of cash prizes equal to or greater than US\$600) and to Federal, State, and Local governmental agencies as required by law.
- Pay all bills when due, but no later than two months after the end of the Event.

Staffing

- Provide enough staff to manage all competition and ancillary activities throughout the entire event, from Player Check-in to the Awards Ceremony.
- Provide the minimum required event staff as outlined by the PDGA:
 - Doubles Competition (two staff members per course – Water, Scoring), spotters as required by course design.
 - Singles Competition – Tournament Director, Asst. TD, Scoring Director, Media Director, Volunteer Coordinator, Sponsorship/Marketing Director, Course Directors, Course Asst. (Water, Scoring), and Spotters as required by the course design.

Competition

- In conjunction with PDGA Course Design Guidelines (www.pdga.com/documents/pdga-course-design-guidelines), provide appropriate courses for play subject to PDGA review and approval. On any individual disc golf course, all catching devices shall be PDGA approved, shall be of championships caliber, shall be uniform in type and style, and shall be of metallic construction with inner chains installed. In addition, all catching devices should be re-verified by HOST as meeting PDGA Technical Standards. (www.pdga.com/documents/pdga-technical-standards-manufacturers-guidelines, section II(B)).
- **Must use PDGA registration system, Disc Golf Scene, as primary registration service.**
- In conjunction with PDGA guidelines, produce a proposed schedule of Events subject to PDGA review and approval.
- As per PDGA Tour Standards, event courses are to be set in tournament configuration no later than 3 days prior to the event.
- Provide a player's package to each competitor based upon event registration fees, player status (Am or Pro) and sponsorship.
- Produce event/course scorecards, subject to PDGA review and approval.
- Provide information regarding all local emergency contacts at each course to each Course TD and Marshal.

- Provide water for players at each course. Required to have at least 30 total gallons on the course placed every three holes at the start of each round, to be regularly maintained during each round.
- Restrooms and/or porta-johns (no less than 3) located throughout the course(s).
- Procure event trophies as outlined by the PDGA.
- Follow the terms set forth in the Terms of the 2020 PDGA Tour Event Sanctioning Agreement, except where those terms conflict directly with the terms of the event-specific Agreement.
- Provide PDGA with a comprehensive evaluation of the Event, including problem areas and suggestions for improvement.

Sponsorship/ Media

- Create and submit Event Ad to “DiscGolfer” magazine, pending PDGA review and approval.
- Produce an Event Program or Caddie Book, subject to PDGA review and approval.
- Produce event graphic design (logo), subject to PDGA review and approval.
- Coordinate the solicitation of event sponsors.
- Work with PDGA on coordination and placement of Event, PDGA and sponsor signage.
- Work with PDGA or their partners/resources on generation of local and regional publicity.

Hotel and Event Venues

One local hotel should be designated as the host hotel. The host hotel needs to have enough rooms to comfortably accommodate most athletes, officials, and staff in addition to being able to provide the following, based on the needs of the event:

Registration, welcome & check-in area (1000 sq. ft. (min.) room for 1-2 days)
 Players Meeting – Seating for 350-400 (based on registration), podium w/ PA system
 Vendor Marketplace (FlyMart) – Exhibit area for fifty 10’x10’ booths, power at finals location
 Awards & Closing Ceremonies – Immediately following finals at finals location.

Other

- Ensure that all Event sub-contractors and providers of facilities to the Event have third party public liability insurance on behalf of HOST and PDGA to cover all potential claims for negligence, injury or damage as a result of the failure of such facilities at the Event.
- In coordination with the PDGA office, secure appropriate and sufficient player and staff housing.

****Many of such responsibilities are to be done through cooperation between PDGA and the HOST. The Event timeline requires consistent communication and collaboration between the two parties, as many responsibilities are interrelated.**