Bid Specifics for 2023 PDGA Tim Selinske U.S. Masters Disc Golf Championships

* Use this document in tandem with the general bid package for PDGA Majors to develop your proposal to host this PDGA Major event *

** Disclaimer: Should the PDGA not receive viable bids for both US Masters and Masters Worlds during a particular bid cycle, or if the only viable bids for each come from regions similar in geographic proximity, PDGA will put priority into Masters Worlds, and therefore will not hold a US Masters event during that year. **

Bid Submission Deadline: Tuesday, November 1, 2021
Selection Announcement: After December 1, 2021

Send all bids and correspondence via email to:

Mike Downes
Director of Operations, PDGA
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Email: events@pdga.com
Web: www.pdga.com
About Tim Selinske United States Masters Disc Golf Championships

The US Masters Championships is named after a beloved figure in the sport of disc golf, Tim Selinske #2026. Tim was one of the most important figures in the history of disc golf and in flying disc sports in general. He was one of the four co-founders of Innova Discs and eventually was known by many as the face of the company. In his earlier years, he also worked to grow flying disc sports with the International Frisbee Association. In August of 2009, Tim Selinske passed away after fighting for 8 months against a rare disease called Langerhans’ Cell Histiocytosis.

This 3–4-day national competition is limited to qualified amateur and professional disc golfers, aged forty years and older, who compete for prizes and United States championship titles* in multiple age-based divisions.

*All mixed divisions will be competing for a United States title. All female divisions will be competing for the Tim Selinske Masters title, as their United States championship title is contended at the United States Women’s Disc Golf Championships.

Snapshot: Tim Selinske United States Masters Disc Golf Championships

Expected Number of Players Matrix

<table>
<thead>
<tr>
<th>Number of Courses to be Used *</th>
<th>Total Approximate Field Size +</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Courses</td>
<td>216</td>
</tr>
<tr>
<td>4 Courses</td>
<td>288</td>
</tr>
<tr>
<td>5 Courses</td>
<td>360</td>
</tr>
</tbody>
</table>

* Courses to be vetted by PDGA and assigned to appropriate divisions. For planning purposes, estimate 72 players per course, with players separated to create equal pool sizes.

+ Field size is an approximation ONLY. Actual field size will be determined by the total number of registered players.

Expected number of competitors: 200-350 (based on number of courses)
Time of Year: Negotiable (Historically May or September)

Length of Event: 4 days, Thursday to Sunday (1 day of practice followed by 3 days of competition)

Estimated Room Nights: 50 +/-
(Event capacity \([# \text{ players}] / 2 \) x 0.15 = Daily room block
(Daily room block x 3 = Total room nights)

In addition to room nights, please consider the time spent and economic spending within the community of all players, staff, media, spectators and volunteers. Also, consider the level of exposure of your community will receive through the various media initiatives associated with the event, such as print, video and social media marketing.
Expected Schedule of Events

Player Check-In
Schedule: Held on Wednesday and/or Thursday from 10am-4pm (flexible, based on registration numbers)

Opening ceremony/Player meeting
Schedule: Held on Wednesday or Thursday evening at 7pm (generally runs 1 hour)

HOST to arrange venue; PDGA will assist with agenda, content and program, as necessary.

Fly-Mart, Player Party, other evening events
Schedule: Should the opportunity present itself given sponsor agreements; a flymart can be arranged to be held during the week. It is recommended that this be held in conjunction with the final round, where all players, volunteers and spectators are likely to attend.

HOST arranges all venues, vendors, etc.
Note: Age-appropriate arrangements should be made for event participants.

Singles Competition
Schedule:
- Singles competition rounds are held Friday through Sunday
- Awards ceremony will immediately follow the final round

PDGA provides a representative on-site to serve as lead marshal for competition rulings, as well as representatives for event and media assistance.

Note: HOST is required to have all courses prepped, marked, and in tournament configuration with water and restrooms provided at least 3 days prior to singles competition for players to be able to practice, as per PDGA Tour Standards
Explanation of True Amateur Event

The true spirit of organized amateur athletics is *competing in a sport purely for the love of that sport and the act of competition itself.*

“True Amateur” is the designation used by the Professional Disc Golf Association in reference to those amateur events, or the amateur portion of an event, which promote that true spirit of amateur athletics by presenting only trophies to the top finishers of the tournament rather than a payout in merchandise. Instead, all players in the event receive equal value through their tournament experience due to the tournament amenities that are provided.

“Tournament Amenities” – these should enhance each player’s tournament experience at a True Amateur event. Those amenities may include, but are not limited to, social gatherings such as a party or an outing; meals provided during competition breaks; snacks and beverages provided during competition; the provision of “comfort stations” out on the course (beyond the park’s usually limited facilities), or other infrastructure amenities such as paid parking permits in those locations with parking fees. *For PDGA Major events, at least 125% of entry fees is required to be distributed through tournament amenities.*

“Player Pack” - a package of commemorative items such as discs or clothing should be provided to each player – but it should provide only a portion of the tournament value.

Trophy requirements - Any division with 36 or less players should receive trophies for 1st-3rd place. Any division with greater than 36 players should receive trophies for 1st-5th place.

The goal of a PDGA True Amateur Event is to provide a great holistic tournament experience to each player as they enjoy the spirit of amateur competition. True Amateur events are also easier on TDs as they can plan for expenditures on trophies, items for player packs, and tournament amenities with an effort to provide the same value to all registered players.

* This information is subject to change to align with current tour standards. For more information about True Amateur, including trophy requirements for a PDGA Major, contact the PDGA event team.
US Masters Event History

The PDGA has conducted its US Masters Event in nearly every region of the United States including most recently:

<table>
<thead>
<tr>
<th>Year</th>
<th>City</th>
<th>Players</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>La Mirada, CA</td>
<td>74</td>
</tr>
<tr>
<td>2001</td>
<td>La Mirada, CA</td>
<td>78</td>
</tr>
<tr>
<td>2002</td>
<td>La Mirada, CA</td>
<td>67</td>
</tr>
<tr>
<td>2003</td>
<td>(Not Held)</td>
<td>N/A</td>
</tr>
<tr>
<td>2004</td>
<td>La Mirada, CA</td>
<td>66</td>
</tr>
<tr>
<td>2005</td>
<td>La Mirada, CA</td>
<td>73</td>
</tr>
<tr>
<td>2006</td>
<td>La Mirada, CA</td>
<td>76</td>
</tr>
<tr>
<td>2007</td>
<td>La Mirada, CA</td>
<td>85</td>
</tr>
<tr>
<td>2008</td>
<td>La Mirada, CA</td>
<td>89</td>
</tr>
<tr>
<td>2009</td>
<td>La Mirada, CA</td>
<td>98</td>
</tr>
<tr>
<td>2010</td>
<td>Appling, GA</td>
<td>163</td>
</tr>
<tr>
<td>2011</td>
<td>Huntsville, TX</td>
<td>186</td>
</tr>
<tr>
<td>2012</td>
<td>Louisville, KY</td>
<td>151</td>
</tr>
<tr>
<td>2013</td>
<td>Burlington, NC</td>
<td>179</td>
</tr>
<tr>
<td>2014</td>
<td>Tulsa, OK</td>
<td>235</td>
</tr>
<tr>
<td>2015</td>
<td>Charlotte, NC</td>
<td>301</td>
</tr>
<tr>
<td>2016</td>
<td>Stockton, CA</td>
<td>273</td>
</tr>
<tr>
<td>2017</td>
<td>Des Moines, IA</td>
<td>313</td>
</tr>
<tr>
<td>2018</td>
<td>Crown Point, IN</td>
<td>258</td>
</tr>
<tr>
<td>2019</td>
<td>Leicester, MA</td>
<td>200</td>
</tr>
</tbody>
</table>
### PDGA US Masters Championships Base Schedule

<table>
<thead>
<tr>
<th></th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Pool 72</td>
<td>Player check-in</td>
<td>Player check-in</td>
<td>Course 1</td>
<td>Course 2</td>
<td>Course 3</td>
</tr>
<tr>
<td>B Pool 72</td>
<td>Practice</td>
<td>Practice</td>
<td>Course 2</td>
<td>Course 3</td>
<td>Course 1</td>
</tr>
<tr>
<td>C Pool 72</td>
<td>Practice</td>
<td>Course 3</td>
<td>Course 1</td>
<td>Course 2</td>
<td>Course 3</td>
</tr>
<tr>
<td>Evening Events</td>
<td>Open night to explore</td>
<td>Player Meeting</td>
<td>Open night to explore</td>
<td>Player Party</td>
<td>Flymart Awards</td>
</tr>
</tbody>
</table>

### Sample Base Schedule
PDGA/HOST RESPONSIBILITIES

PDGA RESPONSIBILITIES (Include but not limited to)

Finance
- Manage registration related finances and coordinate with HOST for disbursement of funds as needed by host.
- Determine entry fee for the event, to include a facility fee of $30 per player due to the HOST, which is meant to help pay for facility expenses.
- Manage payout of professional divisions and add 25% of net entry fees as added cash for a minimum professional payout of at least 125% of net entry fees. This is in combination with any realized funds by the HOST due to event sponsorship. An increased added cash amount will be a collaborative effort between PDGA and HOST, if desired and pending PDGA board of directors’ approval.
- Provide HOST with financial reference reports from previous similar PDGA events.
- Coordinate with HOST on event budget.
- Provide HOST with registration finance summaries, and with registration funds as needed, upon request.
- Provide all appropriate tax information related to the Event to participants (completed 1099 forms for all winners of cash prizes equal to or greater than US$600) and to Federal, State, and Local governmental agencies as required by law.
- Assist HOST with hotel negotiations, as necessary.

Registration
- Determine player eligibility, and qualification if necessary.
- Manage the invitation and registration of qualified players, utilizing Disc Golf Scene as registration service.

Competition
- Provide the approved rules governing the competition and approve the final event specific ground rules as proposed and with input from the HOST.
- Provide a competition schedule guideline and approve the final competitive schedule with input from the HOST prior to the start of the Event.
- Inspect and approve the playing courses as proposed by the HOST.
- Provide a guideline to the HOST for trophy distribution in accordance with PDGA Tour standards (Amateur players will compete in “True Amateur” fashion).
- Produce the final payout tables and trophies with input from the HOST.

Sponsorship/ Media
- Pay for and approve full page event advertisement for “DiscGolfer” magazine, or an alternative PDGA marketing platform.
- Assist with national and international sponsorship development and management.
- Assist with national and international publicity through local, national and international media before, during and after the tournament, including regular press releases with the assistance of the HOST.
- Placement of the Event information on the PDGA web site to a dedicated US Masters page.
- Coordinate all event media initiatives.
- Provide the insurance coverage in compliance with the PDGA Event policy. Details of the
current policy are available from PDGA Office.

- Be added as a co-signer for local agreements as may be required.
- All video, audio, and photographic rights of the event are retained by the PDGA. Use of any sounds or images derived from the event must be authorized by written consent of the PDGA.
- All sponsorship packages that include media must be preapproved by the PDGA media team.
- Please contact the PDGA media team for further media policy details.

### Staffing

- Assist the HOST in event staffing through the referral of PDGA TD’s and officials from other regions.
- Provide 2 PDGA representatives (tour mgr., events mgr.) as core staff advisors.
- Provide PDGA competition marshals to support the Event.
- Provide HOST with a comprehensive evaluation of the Event, including problem areas and suggestions for improvement.

The principal PDGA contact with the HOST is to be the PDGA Tour Manager and PDGA Events Manager, who may in turn delegate specific areas of responsibility to other PDGA officials.

### HOST responsibilities (Required, but not limited to):

#### Finance

- With the PDGA, coordinate all financial aspects of running the Event in accordance with the proposed budget.
- Develop event merchandise and coordinate merchandise sales.
- Present plans for any unprecedented income sources for PDGA approval.
- In conjunction with PDGA guidelines, HOST is to provide a final Budget no later than 2 months following the Event for PDGA review. This budget is to include the following areas as a minimum:
  - Income from entries, including entry fees and projected attendance
  - Sponsorship income, in cash and in kind
  - Merchandise sales
  - Other income
  - Facilities expenses, including host hotel
  - Staffing expenses
  - Player package expenses
  - Merchandise cost of goods sold
  - Social event expenses, including banquet and related taxes
  - Printing expenses
  - Communication expenses
  - Trophy expenses
  - Other expenses
**Competition**

- In conjunction with PDGA course design guidelines ([www.pdga.com/documents/pdga-course-design-guidelines](http://www.pdga.com/documents/pdga-course-design-guidelines)), provide appropriate courses for play subject to PDGA review and approval. On any individual disc golf course, all catching devices shall be PDGA approved, shall be of championships caliber, shall be uniform in type and style, and shall be of metallic construction with inner chains installed. In addition, all catching devices should be reverified by HOST as meeting PDGA technical standards. ([www.pdga.com/documents/pdga-technical-standards-manufacturers-guidelines](http://www.pdga.com/documents/pdga-technical-standards-manufacturers-guidelines), section II(B)).

- As per PDGA tour standards, event courses are to be set in tournament configuration no later than 3 days prior to the event.

- All courses are required to have non-earthen tee pads located at or above ground level.

- All courses must also be closed during play. Any multi-use areas including, but not limited to, sidewalks, trails, picnic areas, playgrounds, pavilions and shelters must be closed to the public. This includes practice rounds.

- Provide a player’s package to each competitor based upon event registration fees and sponsorship. It is acceptable (and expected) for professional players to receive a lesser player pack than the amateurs.

- Provide scorecards and pencils, as a backup for the use of PDGA digital scorecard.

- Provide information regarding all local emergency contacts at each course to each course tournament director and marshal.

- Provide water for players at each course. Required to have at least 30 total gallons on the course, distributed and placed evenly at the start of each round, to be regularly maintained during each round.

- Procure event trophies as outlined by the PDGA - Any division with 36 or less players should receive trophies for 1<sup>st</sup>-3<sup>rd</sup> place. Any division with greater than 36 players should receive trophies for 1<sup>st</sup>-5<sup>th</sup> place.

- Provide PDGA with a comprehensive evaluation of the Event, including problem areas and suggestions for improvement.

- Follow the terms set forth in the Terms of the 2023 PDGA tour event sanctioning agreement, except where those terms conflict directly with the terms of the event-specific agreement.

- In conjunction with PDGA guidelines, produce a proposed schedule of Events subject to PDGA review and approval.

- Must adhere to PDGA tour standards for a PDGA Major Event.

- Must utilize “True Amateur” format for amateur competition; be sure to provide a generous player’s package to all amateur competitors based upon registration fees and sponsorship. Be sure to promote accordingly, so it does not come as a surprise to players.

**Sponsorship/ Media**

- Produce printed materials necessary for the Event, subject to PDGA review and approval.

- Produce event graphic design, all subject to PDGA review and approval.

- Produce an event program or caddie book, subject to PDGA review and approval.

- Create and submit event advertisement for “DiscGolfer” magazine, pending PDGA review and approval (Spring or Summer issue) or alternative PDGA marketing platform. PDGA can aid in the creation of such an advertisement upon request.
• Work with PDGA on coordination and placement of Event, PDGA and sponsor signage.
• Assist PDGA or their partners/resources on generation of local and regional publicity.
• Coordinate the solicitation of local and regional sponsors.
• Coordinate procurement of media with PDGA Communications Manager.

**Staffing**
• Provide the minimum required Event staff to execute all event operations:
  ➢ Singles competition – course director, course assistant (water, scoring), spotters as required by the course design.

**Other**
• Ensure that all Event sub-contractors and providers of facilities to the Event have third party public liability insurance on behalf of HOST and PDGA to cover all potential claims for negligence, injury or damage due to the failure of such facilities at the Event.
• In coordination with the PDGA office, secure appropriate and enough player and staff housing.
• In conjunction with PDGA guidelines, work with PDGA staff to produce a proposed schedule of ancillary events.
• Schedule, manage and provide rooms or other appropriate space for the player meeting, flymart, and any other scheduled ancillary events.

** Many of such responsibilities are to be done through cooperation between PDGA and the HOST. The Event timeline requires consistent communication and collaboration between the two parties, as many responsibilities are interrelated.**