



2019 PDGA Canada Protocol

This document outlines the procedures to be followed by 2019 PDGA Canada members and events.

Memberships

All renewing and new (first time) PDGA members in Canada submit and pay for their annual PDGA memberships in US\$ at: <http://www.pdga.com/membership>

- Payment methods are credit card or paypal.
- Prices are Pros US\$75 , Amateurs US\$50 , Juniors US\$30 (Born 2001 or later)
- After entering and paying for their membership, PDGA members can now print out a temporary copy of their member card. New members receive their PDGA# instantly and can then view their PDGA player's page by entering in their name or PDGA# here: <http://www.pdga.com/players>. New Members who played in PDGA Tour events before they were a member can also get credit for these event results by emailing a list of the events they played, the dates of the events, and their division and places of finish to tourmgr@pdga.com .
- PDGA members can also submit and pay for other members, such as friends or family.
- Affiliated Clubs and club members can submit their memberships at a \$5/member discount by using their club's assigned coupon code. See <http://www.pdga.com/affiliate-club> for more information.
- Members will receive their mailed package a few weeks after signing up. All Canada memberships include the PDGA's quarterly *DiscGolfer* magazine.

Officials Exam

Any current member can take the PDGA official's test here: <http://www.pdga.com/rules/exam> . The exam is open book and may be taken an unlimited number of times until it is passed. Once passed, the member must pay the US\$10 fee to be certified. Official's certification is valid for 3 years. All PDGA Tournament Directors and all players competing in a PDGA Major or in a USA National Tour Series event are required to be Certified Officials.

Event Dates Approval and PDGA Sanctioning

PDGA Canada A Tier events submit their dates for approval to the Tour Manager by October 31 of the previous year. Once they have been approved they can submit their sanctioning agreements and pay their sanctioning fees. The following Canada events will be PDGA A Tiers in 2019:

May 25-26	Forest City Open IV, London ON
July 5-7	BC Open, Langley BC
August 9-11	Championnat Oasis, St-Jean-Baptiste, QC
September 6-8	Canadian National Championships, Bonham PEI
October 19-20	Le PheNOMINIGUE, Nominique QC

PDGA Canada B and C Tier events, which include more than 90% of PDGA Canada events, must first submit and have their proposed dates approved by their Provincial Coordinator. Once this has been done, they can apply for PDGA sanctioning, as follows:

All Canada events to be PDGA sanctioned must complete and submit the sanctioning agreement and pay their sanctioning fee in US\$ at: <http://www.pdga.com/pdga-event-sanctioning-agreement> . All listed event TDs and Assistant TDs must be both current members and officials before the PDGA will list an event on the Tour schedule.

Sanctioning fees are: A Tier – US\$100, B Tier – US\$75, C Tier – US\$50.

Payment methods are credit card and paypal.

PDGA Tournament Manager

Upon sanctioning the PDGA Office sends an event confirmation email to the TD. This email includes a link and password to the PDGA [Tournament Manager](#) system. TDs can and are now encouraged to fully manage and

complete all reporting requirements within this web based PDGA system which allows you to submit all event data online via PC, Tablet, or smart phone. This includes all financial items such as Entry Fees, Added Cash, Player Packs, Trophies, Prizes, and Payouts. Note that once the TD has completed all finance entries, they can also easily print a "Payout Sheet" that details each division's payouts, as well as all the added values provided, for posting at Tournament Central. See: <https://www.pdga.com/help/tournament-management> for all the how-to's.

Canada TDs who do not use the [Tournament Manager](#) system can still use the latest copy of the **PDGA Canada TD Report form** in Excel which can be found here: <http://www.pdga.com/pdga-documents/canada/canada-event-td-report> . Completed event reports are emailed to the PDGA Canada Manager at bhoeniger@pdga.com ,

Official results are generated when a TD finalizes their event report via Tournament Manager or when the PDGA processes the next batch of Excel event reports into the database. The schedule of **Official** PDGA player ratings updates can be found here: <https://www.pdga.com/faq#t133n21245> .

Canada TDs send their PDGA player fees to the PDGA Canada Manager in CAD as soon as possible following their events (they DO NOT send these fees to the PDGA Office). Payment methods are.

- By paypal sent to bdhflg7@gmail.com
- By Interac e-Transfer sent to bdhflg7@gmail.com

Player fees are: Per Player - A Tier \$4, B Tier \$3, C Tier \$2, PLUS \$10 collected from each non-PDGA member or non-current member. Junior division players are exempt from the \$10 fee. These player fees should be built into and collected as part of the event registration system.

Leagues

For all countries including Canada, PDGA sanctioned Leagues are handled entirely by the USA Office. Sanctioning is US\$25 per League, all League fees are paid in US\$ to the PDGA Office, and all League event Reports are sent directly to the PDGA Tour Manager. For more information on PDGA Leagues please see: <http://www.pdga.com/leagues>

Tour Standards

All PDGA Canada events follow the 2019 PDGA Tour Standards as found here: <http://www.pdga.com/pdga-documents/tour-documents/pdga-tour-standards> . The only exceptions are CAD values are used in place of USD values, and PDGA Canada player fees are sent to the PDGA Canada Manager.

PDGA Provincial Coordinator & Canada Manager Contacts

Alberta	Ron Falconer	rudyfalconer@shaw.ca	(403) 835-2575
British Columbia	Leanne Fulton	leannefulton@gmail.com	(604) 562-7834
Manitoba	Joel Dion	Joelwpg@hotmail.com	(204) 292-7794
Maritimes	Duncan Dixon	duncandixon40@gmail.com	(506) 536-4124
Ontario	Chris Ozolins	chrisozolins@gmail.com	(905) 808-5993
Quebec	Christian Vanier	christianvanier@gmail.com	(514) 891-6366
Saskatchewan	Murray Gordon	pdgasask@gmail.com	(306) 946-7788
Canada	Brian Hoeniger	bhoeniger@pdga.com	(416) 203-0912

Corrections & Changes

Email the Memberships Manager at memberships@pdga.com whenever you have a membership related problem or change and they will see that it gets fixed. For example, when a member has not received something from PDGA that they paid for, when they have a change of address, or when their name is not correct in the PDGA database.

Email the PDGA Tour Manager at tourmgr@pdga.com with any changes or corrections to an event's information in the PDGA Tour schedule, such as change of event name, change of TD, etc., or to an event's official results, such as missing player PDGA# , player rating, or payout, wrong player score(s), etc.

Questions

Please send any questions regarding the PDGA Canada protocol to the Canada Manager at bhoeniger@pdga.com.

Thanks very much!

V 2/24/19