

**Professional Disc Golf Association (PDGA)
Board of Directors Meeting for December 6, 2006 – Approved Minutes**

8:30pm ET 7:30PM CT 6:30pm MT 5:30pm PT

The Meeting was convened by Commissioner Theo Pozzy. Minutes were taken by L. Gibson

Present: Theo. Pozzy, Jon Lyksett, Bob Decker, Cris Bellinger, Steve Dodge, Pat Brenner, D. Stork
Roddick (Dir Spec Proj), Brian Hoeniger (ED), Lorrie Gibson (Staff), David Gentry (Staff)

Quorum met.

Pete May arrived later in the meeting.

Theo welcomed everyone.

Motion (B. Decker/P. Brenner)

Moved that the minutes of the 11/14/06 BOD Teleconference be approved as presented.

For: P. Brenner, C. Bellinger, J. Lyksett, B. Decker, T. Pozzy **Did Not Vote:** S Dodge, P. May

Motion Passed

HQ Update - B. Hoeniger/L. Gibson/D.Gentry

2006 has been a solid year of growth leaving the association in good shape financially.

ED priorities at present include: following up with 2007 advertisers/sponsors, beginning work on the 2007 Tour Program, formalizing consultancy agreements for next year and completing the Guide to PDGA Europe 2007.

Memberships – This year for the first time the end of season Call to Renew was sent out electronically, this was done both as a time and money saving initiative. The email resulted in an initial spike in renewals but has since tapered off. Therefore a subsequent e-Call to Renew will go out within the next two weeks and again in January. A hard copy direct mail to those members without email and to those whose emails were returned, was also sent out. As of the end of November, there were 1430 members current for next year.

Tour – 732 total worldwide events for 2006, including a 4.1% increase in North American tour events. The Tour purse will exceed a record \$1.5 million.

Action Items (Board)

- 1) Create a transition plan to take effect once the new ED has been hired.
- 2) Create a Board member handbook. B. Decker has an example he will review and distribute to Board members.
- 3) Create an orientation package/protocol for new Board members.

Executive Director Search – Stork

D. Gentry absent for this discussion.

The process is on schedule and working smoothly.

26 total candidates. Dec 15th is the deadline for informing candidates who will/not be moving on to the next stage in the hiring process.

Board Conflict of Interest Form/Process – P. Brenner

Based on a template originally provided by Bob Decker, Pat presented to the Board for review the final draft of the Conflict of Interest Disclosure Form. Discussion ensued regarding the timing of signing the form by current and future Board members.

Action Item (Staff)

Post the Conflict of Interest Disclosure form at the website for the membership as a whole and for potential Board members to review prior to running for a BOD position.

Motion (T. Pozzy/B. Decker)

The motion was amended to include approval of the new Conflict of Interest Disclosure form which current Board members will fill out and submit to HQ by January 15, 2007.

For: Unanimous **Motion Passed**

Disciplinary Process Changes – S. Dodge

After discussion it was decided that before changes can be made to current/ existing Disciplinary processes, the Board will continue to review and define Board, Committee and volunteer roles and responsibilities.

Action Item: (S. Dodge)

Advertise in the upcoming member e-newsletter for candidates to fill two vacancies on the Disciplinary Committee: Chairperson and one member at large.

Board Meeting and Email Voting – T.Pozzy

After Theo and Brian consulted the PDGA attorney it was clarified that a Board meeting can be scheduled at any time provided all Board members are in agreement.

Action Item: (Board)

BOD meetings will be scheduled for the first Wednesday of every month, subject to Board member availability.

The Board will next meet Wednesday January 3, 2007.

To safeguard the integrity of email voting the PDGA attorney advised that the procedure include:

- 1) Sending all Board members a request for a vote,
- 2) Each member must confirm receipt of the request.
- 3) Adequate time must be provided for discussion prior to voting.

Action Items: (Board)

- 1) Devise a policy/process for email voting agreed upon by all Board members, not in conflict with the bylaws.
- 2) Investigate an electronic method confirming that the notice for an electronic vote has been received by each Board member.
- 3) Request the attorney clarify Bylaw 3.9

Publishing PDGA Budget and Financials – B. Decker/S. Dodge

Discussion ensued re: Bob Decker's document outlining guidelines for publishing the PDGA budget and financials.

Action Item: (B. Hoeniger)

Post the 990 tax form at the website by Friday December 8, 2006 in time for the next member e-newsletter.

State/Prov Coordinator Area on DISCUSSION Board – S. Dodge

In an attempt to improve communication between the State/Prov Coordinators and their constituents, the SCs are requesting a place on the message board where they have exclusive posting privileges, but available for viewing by the membership at large.

Action Item (D.Gentry/J. Lyksett)

The feasibility of a State/Prov Coordinators' site at the message board be added to the IT "To Do" list.

Action Item (IT Team)

Add as a high priority item to the IT "To Do" list: improving the interface of the "Information" page at the website.

New Process for Publishing Board Meeting Notes/Minutes - P. Brenner

Motion – (T.Pozzy/B. Decker)

That a draft of the minutes be sent out electronically to Board members within 5 business days following every meeting other than a Summit; that the Board be given 2 days to comment and request changes after which time a poll will go up to approve the Minutes as they exist at that time.

For: Unanimous **Motion Passed**

This method and timeframe for drafting and approving the Minutes will be tested for one cycle, after which suggested improvements will be invited and implemented.

Action Item – P Brenner

Create an electronic method for Board members to confirm receipt of Minutes.

New Business

All Board members confirmed they had received a document created by Pete May outlining a 10 year overview of PDGA activities.

Cris Bellinger reported that NT agreements have been sent out to all 2007 NT Tournament Directors. Some TDs are requesting waivers opting out of NT requirements. The Competition Committee decided not to grant the requests in an effort to maintain consistency and standardization.

Motion (P. Brenner/S. Dodge)

That G. A. Hawk Corrick be given an Am membership for 2007.

For: P. Brenner **Against:** T. Pozzy, S. Dodge, C. Bellinger, J. Lyksett, B. Decker, P. May

Motion Not Passed

T. Pozzy, S. Dodge, J. Lyksett, B. Decker and P. May volunteered to contribute \$10 towards Mr Corrick's membership. The renewal will be processed at HQ upon receipt of all funds.

Motion to Adjourn (P. Brenner/B. Decker)

For: Unanimous **Motion Approved**

Meeting adjourned at 11:30pm