



PDGA Tour Event Sanctioning Agreement

Office Use Only	
Received	
Entered	

Instructions: This agreement covers all PDGA Tour A B & C Tier events.
 Please note that it is possible to submit this agreement via an online form on our website.
 We would prefer you use the webform so that we can process your agreement with greater accuracy and promptness. This form can be accessed at:
www.pdga.com/online-sanctioning-agreement

Name of Event: _____

Classification: Pro/Am: _____ Pro: _____ Am: _____

Tier: SuperTour (A): _____ B: _____ C: _____

Is this a Competition Endowment Program Event? No: _____ Yes: Charity _____ Development _____

Is this a Super Class Event? Yes: _____ No: _____

Date(s): 1st choice: _____ 2nd choice: _____

Has the State Coordinator pre-approved these dates (required for B & C tiers) ? Yes: _____ No: _____

Event Location: Please specify the location of the event for the calendar listing.

City: _____ State: _____ Country: _____

Format: Singles: _____ Doubles: _____ Other (please specify): _____

What is the maximum capacity of your event? _____

How many holes will be played in the event? _____

Is the event part of a points series where players are allowed to compete in a division for which they would normally not be eligible? (Example: A player rated 940 competing in Intermediate.)

Yes: _____ No: _____ If yes please specify which series: _____

If your event will be hosting two distinct days for competition at same venues (Example: Intermediate and Recreational on Saturday, Pro and Advanced players on Sunday), please specify below which divisions will be competing on each day.

Event Notes: Please list any event notes below.

Tournament Directors (TDs): All TDs must be current members and certified officials.

Name: _____ PDGA#: _____ Phone: _____

E-Mail: _____ **Email address REQUIRED for receiving schedule confirmation and member emails!**

Assistant Tournament Directors (ATDs): All Asst. TDs must be current members and certified officials.

Name: _____ PDGA#: _____

E-Mail: _____

Official Event Contact Info:

Please list the official contact information for the event below that you would like listed on pdga.com and in DiscGolfer Magazine.

Phone: _____ E-Mail: _____ **Email address REQUIRED for receiving schedule confirmation and list of current members.**

Website: _____

Certified Official's Exam:

Beginning in 2011 all previously certified officials were required to recertify. You are able to take the exam via an online webform and find out instantly if you have passed or failed. The cost for the exam is \$10 and is valid for three years.

See: www.pdgastore.com/Qstore/Qstore.cgi?CMD=009&DEPT=1293690362&BACK=A0001A1

TD Package: (Please note that Sanctioning Agreement must be received 30 days prior to the event in order to receive a TD Package via USPS)

TD Package documents are available online for your convenience at www.pdga.com/tdinfo/resources. You can help the environment and reduce the cost of printing and postage by opting out of receiving a TD Package via USPS.

Please do not send a TD package: _____ Please send a TD package via USPS: _____

Online Registration:

Online Tournament Registration is available through the PDGA for all sanctioned events at no charge to the TD and a nominal

convenience fee for players. If you choose to use this service you will be provided additional details on how to set this up in your event confirmation email. To preview this you may visit: www.pdgasignup.com

Local Conditions:

PDGA TDs will enforce the Rules of Play, the Competition Manual, and the Tour Standards. If there are any local conditions regarding this event which would restrict the enforcement of any PDGA rule or the participation of an otherwise eligible PDGA member, please provide details:

[Redacted]

[Redacted]

[Redacted]

Proof of Insurance: Please check with all event facilities, parks, etc. for any insurance requirements. If your sanctioned event will require a certificate of insurance there will be a \$50 charge.

(Please note that Sanctioning Agreement must be received 30 days prior to the event in order to receive an insurance certificate)

Will certificate of insurance be required? Yes: [Redacted] No: [Redacted]

If Yes, provide name of Host Club (required): [Redacted]

If Yes, do any other entities or individuals need to be listed as additional insured parties? If so please provide details including the precise name and address of any additional insured parties.

1 Name:	[Redacted]	Fax:	[Redacted]
Address:	[Redacted]	Contact Name:	[Redacted]
2 Name:	[Redacted]	Fax:	[Redacted]
Address:	[Redacted]	Contact Name:	[Redacted]
3 Name:	[Redacted]	Fax:	[Redacted]
Address:	[Redacted]	Contact Name:	[Redacted]

Certificates are provided 1-2 weeks prior to event. If it is needed sooner, please provide date here: [Redacted]

Payment Check List:

1 Event Sanctioning Fee: SuperTour \$100, B Tier \$75, C Tier \$50, Super Class \$25, CEP \$50 (must be approved) \$ [Redacted]

**NOTE * Events with separate Pro and Am weekends must submit a sanctioning agreement and fee for each weekend.
* Events with Pros and Ams competing in different tiers on the same day(s) submit 1 agreement and pay the higher tier fee.**

2 Certificate of Insurance (optional): \$50 per weekend [Complimentary for SuperTours] \$ [Redacted]

TOTAL PAYMENT: US \$, see payment options below US \$ [Redacted]

As Tournament Director, I hereby accept the terms of the PDGA Tour Sanctioning Agreement and agree to the following points listed below. Please initial each of the following points and sign below.

- Agree to follow and enforce the Official Rules of Disc Golf, Competition Manual, and Tour Standards. If any provision of these documents is unacceptable I shall contact the Tour Manager and request a waiver.
- Agree to enforce the PDGA policy on the use of alcohol or illegal substances. (See Section 3.3 of the Competition Manual).
- Agree that as TD I will be a current member of the PDGA in good standing and a certified official well before the start of the event.
- Agree to ensure that each player competes in an official division for which they are eligible, based on class (Pro, Amateur, Junior), age, gender, and player ratings. See the Divisions, Ratings & Point Factors Table for more information.
- Agree that for all SuperTour (A Tier) events, only PDGA current members will be allowed to compete, regardless of division. If a player in question does not provide proof of membership (membership card, soft card, or name on the list of current members provided by the PDGA office) that annual dues will be collected before the player is allowed to participate.
- Agree that for B and C Tier events, all non-current or non-PDGA members (with the exception of those competing in a Youth or Junior division) will only be allowed to compete upon payment of a \$10 fee in lieu of membership. This \$10 fee does not entitle the player to the calculation of points or the assignment of a player rating.

New players who pay the \$10 fee are eligible to receive a Supporting Level Membership with the PDGA. **These players are still required to pay the non-member fee at all PDGA sanctioned events until becoming a full member.** TDs are encouraged to hand out a supporting member information card (included in TD packages and available online) and/or direct these players to supporting.pdga.com.
- Agree that all players competing in the event will enter an officially recognized and reported division. Due to tour insurance liability issues, non-sanctioned or unofficial divisions will not be allowed.
- Agree to fill in and distribute the Soft Membership Card provided in the TD package to players who pay their annual PDGA dues at the event.
- Agree to pay a minimum of 40% of the Pro field and a minimum of 45% of the Am field as per the pay tables.
- Agree to email the TD report via email to tdreport@pdga.com within the deadlines specified in the Tour Standards. If a TD is unable to submit results electronically he/she should ensure that this key task is assigned to an assistant TD or local club member with the necessary skills. The PDGA will receive manual results at an additional charge of \$25.

Agree to submit all fees (sanctioning, insurance, player, membership, etc.) to the PDGA within the specified time frame as outlined in the Tour Standards.

Agree to submit two TD reports when you have a two day event with different divisions competing on each day.

Agree to provide the individual Pro cash and retail value of Amateur/Junior merchandise won in the Scores worksheet of the TD report.

Agree that the tournament director and sponsoring organization understand that it is their responsibility to comply with all local, state and federal laws.

By entering my electronic signature below I certify that this information is accurate and can be used for the purpose of processing

Signature of Tournament Director

Date

After completing the agreement:

1. **Make a copy for your records.**

2. **Send the agreement to the PDGA:**

Email the document as an attached file tdreport@pdga.com, mail the agreement to the PDGA office address below.

3. **Methods of Payments:**

- by check or money order payable to "PDGA" and mailed to the PDGA office address as shown below.

- by PayPal account or credit card. Please follow the instructions at:

www.pdga.com/tdpaysanction

The PDGA will list your event on the official Tour Calendar provided the following conditions have been met:

* The event has been pre-approved by the State Coordinator (B & C tiers).

* The sanctioning and insurance fees have been received by the PDGA Office.

* The Tournament Director is a current PDGA member.

* The Tournament Director is a Certified Official.

* The Tournament Director does not have outstanding fees owed from a previous event.

* The event does not have outstanding fees from a previous year.

We will also publish your event in DiscGolfer Magazine as deadlines and space allows.

PDGA office address:

Professional Disc Golf Association (PDGA)
Wildwood Park
3828 Dogwood Lane
Appling, GA 30802-3012

Questions ? Please contact:

Marcy Borelli, PDGA Office Manager
E-mail: office@pdga.com
Phone: (706) 261-6342

OR

Andrew Sweeton, PDGA Tour Manager
E-mail: tourmgr@pdga.com
Phone: (706) 261-6342

Thank you and good luck with your PDGA Tour Event !

V1.6 11/17/11